

3rd Project Meeting: Madrid, Spain
5-6/10/2007

Thursday, 5/10/2006

9:00	Pickup at Hotel	Marian
10:00 – 10:15	Welcome	Sean, Marian
10:15 – 10:25	Financial Overview	Ole
10:30 – 11:30	Status of the Project. Each partner to take 15 minutes for overview of activities since Pitesti. This will be supported by self-evaluation sheet completed prior to meeting. Only a short presentation of video material will be expected.	ALL
11:30 – 11:45	Coffee	
11:45 – 13:30	Continuation of status review	ALL
13:30 – 14:30	Lunch	
14:30 – 15:30	QTFM	Kent
15:30 – 17:00	Planning for next period of workpackage activities: who what when	ALL
17:00 – 17:15	Coffee	
17:15 – 19:00	Continuation of planning.	ALL
19:00	Close Meeting	
21: 00	Dinner, Meet at Hotel.	ALL

Friday, 6/10/2006

9:00	Pickup at Hotel	Marian
10:00 – 10:30	Workgroup on External Peer Review Documents and Process. Afterwards, small sub-group will compile results and produce draft document.	All
10:30 – 11:30	Split into workgroups for planning and expansion on course documents.	Split as per workgroups agreed in Pitesti.
11:30 – 11:45	Coffee	
11:45 – 13:30	Continuation of course documentation workgroups	ALL
13:30 – 14:30	Lunch	
14:30 – 17:00	Coordinator's prerogative	Sean / Kent
17:00 – 17:15	Coffee	
17:15 – 17:30	Planning for final meetings	ALL
17:30 – 18:30	Conclusions	Sean
18:30	Close Meeting	
21:00	Dinner, <i>Burbuja que ríe</i> C/ del Ángel, 16. Tel: 913665167 More information during the meeting.	ALL