

25. September 2007

## Meeting Minutes, Horizon College

Welcome: Frans

Gordon:

- Status of the project
- The Pools Project interim report feedback – focus on specific points

Status from each partner:

Scotland:

Videos finished (20 English and Gaelic)

**Won the European Label award in the UK 2007 –congratulations!!**

Secured extra funding to produce DVD's for school programmes

Gordon runs through the dissemination activities (see dissemination document)

Methodology Course: High school teachers

Clustering/partnerships (see project website)

Romania:

Pilot course for 13 vocational high school teachers + 11 vocational high school teachers + 10 primary school teachers

Dissemination activities (see dissemination document)

Other activities: completion of videos, translations, subtitling.

In-service programme accreditation for the course in Romania.

Germany:

21 videos

Transcripts

Translations of methodology and development course books

German handbook on the internet (pdf)

Pilot course: 12 teachers from vocational colleges

Dissemination (see dissemination document)

## Spain:

Videos finished  
Exercises  
Translations

Dissemination: workshop+ newsletter for schools in the organisation (see dissemination document)

Pilot course: 30 participants at a workshop – European and Latin American language teachers.

## Basque Country:

Videos  
Translations of course

Pilot courses:

1. through the national Basque educational organisation
2. Local course with teachers from the Cebanc

Dissemination: Through the Basque government (educational dep.), articles in Basque school magazines, University of the Basque Country. Dissemination in Argentina and the United States (see dissemination document)

## Denmark:

Dissemination: through exam coordination channels.

Workshop in Turkey: financed by Longman's

Northern Ireland: Eurocall , a show and tell. Handed out more than 100 DVDs. Many newsletters handed out.

Birmingham: TQ3 at ECOTEC

Pilot courses:

1. Development course: hot potatoes(on site course)
2. Methodology: TBL: 3 participants(an online course)

## Holland:

Course manuals translated.

The project group has been working with integrating videos into class room teaching.  
Hans has worked with the use of mobiles and hot potatoes.

Dissemination through the national agency for vocational training.  
China, Turkey, Italy, Finland (see dissemination document)

“Language with ambition”, new language policy at Horizon College.

Interest from the University of Amsterdam in relation to POOLS materials and there might be a presentation by the Horizon College project group. Again another example of how the POOLS project will keep on being active.

Lithuania:

Videos finished  
Translations finished.

Dissemination:

International conference in Vilnius (presentation and article)  
Interview for the educational section of a Lithuanian newspaper  
Interview for College magazine. (see dissemination document)  
Links to the United States, Saturday schools which teach Lithuanian to school children.

Pilot courses:

June: 21 teachers from different vocational schools. Hot potatoes  
June: 16 teachers from different vocational schools. How to use blogs and how to make videos.

Lunch

14.00

**Discussion of format for dissemination.** Use the Cebanc model. Gordon runs through the model explaining details concerning the dissemination information needed. Activities should be described in English. **Deadline: 7. October 2007.**

Dissemination details must be given for each activity, for example for the videos, website, DIY-video, pilot courses etc.etc. **A list will be sent to each partner by Monday 1. October 2007. The lists should be returned within one week.**

15.00

**Evaluation of the pilot courses.** Use Form A. This form has been forwarded already by Gordon. **Deadline: 7. October 2007**

Kent: Remember to state and explain difficulties in the process of running the pilot courses. An e-mail will be circulated by Gordon next week.

16.00

**EFQM- quality control**

Videos delivered

Manuals  
Translations  
Pilot courses  
Evaluation documents

All project products have been delivered.

Final evaluation meeting  
Friday 28. September 2007 at 15.30 (At the conference farewell ...)

Kent: **POOLS and beyond.....** ideas for continuing the work with POOLS materials.

17.00: Preparation